New Capital Asset Creation Process - Library Collection

<table>
<thead>
<tr>
<th>Initiate</th>
<th>Process</th>
<th>Record</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIbraries-S&amp;W-Operating</td>
<td>Makes purchases through requisitions/pcards 1138800-4318 1.0</td>
<td>Create Library Collection asset for fiscal year Asset Global Add Document 2.0</td>
<td>KFS CAMS GL Entry: Invested in Plant-Capital Equipment University Owned (7799900-6746) 3.0</td>
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</tbody>
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