

## **ELECTRONIC W2s**

### Important Announcement

Maryland State employees can now sign up to receive their W-2s electronically ONLY, using Central Payroll Bureau's POSC portal. Upon consenting to only receiving form W-2 electronically, Central Payroll will NOT print and mail you a paper copy. We encourage employees to sign up and provide consent using "Signup/Modify W-2 Web Only Access" using POSC.

There are several advantages to signing up:

- Early access to your form W-2 (Mid-January)
- No more waiting for paper W-2 to arrive in the mail. Paper W-2s will be mailed on January 31<sup>st</sup>
- Eliminate paper W-2 delivery issues by US mail - lost or misdirected mail and protect sensitive information
- Increased privacy of your personal information and protection against identity theft by reducing the number of people that could potentially have access to your information
- Access your W-2 in a secured environment
- View and print your W-2 from anywhere you have secured internet access
- Electronic form W-2 is eco-friendly. You are helping to reduce costs of printing and mailing fees to the State
- You can revert back to paper delivery if you so choose

Please log on to POSC before December 23, 2021 to ensure electronic only delivery of your tax year 2021 form W-2. You can refer to FAQs under Help Topics to get most of your questions answered.

If you still have any questions, you can contact us via email:

[poschelp@marylandtaxes.gov](mailto:poschelp@marylandtaxes.gov)