

**Fiscal Year 2025 Payroll Control Schedule**

Fiscal Year & PP	Pay Period Start Date	Pay Period End Date	Pay Check Issue Date \$\$\$	Timesheet Approval Cut-off Date	NRA Paperwork Due to Payroll	SRA & Other Deduction Docs Due to Payroll	Final Docs Due to CPB	CREATE & APPROVE PHR Time Entry & Pay Adjustments (BEFORE GO-LIVE)			VIEW Pay Calculation Screen (BEFORE GO-LIVE)			APPROVE Pay Calculation Screen by noon of last day (BEFORE GO-LIVE)			CREATE & APPROVE HR Transactions by 5pm (AFTER GO-LIVE)	REVIEW Pay Calculations RPT 810 (AFTER GO-LIVE)			Teacher Retirement & UMCP/UMBC Parking & Transit Pass Deductions Taken	Health Plans Deduction Taken
									thru			thru			thru				thru			
FY24 27	06-16-24	06-29-24	07-05-24	07-06-24	06-18-24	06-25-24	06-27-24	06-17-24	thru	06-25-24	06-19-24	thru	06-25-24	06-26-24	thru	06-27-24					NO	YES (22 pay employees not paid)
FY25 01	06-30-24	07-13-24	07-19-24	07-20-24	07-02-24	07-09-24	07-11-24	07-01-24	thru	07-09-24	07-03-24	thru	07-09-24	07-10-24	thru	07-11-24					NO	YES (22 pay employees not paid)
FY25 02	07-14-24	07-27-24	08-02-24	08-03-24	07-16-24	07-23-24	07-25-24	07-15-24	thru	07-23-24	07-17-24	thru	07-23-24	07-24-24	thru	07-25-24					NO	YES (22 pay employees not paid)
FY25 03	07-28-24	08-10-24	08-16-24	08-17-24	07-30-24	08-06-24	08-08-24	07-29-24	thru	08-06-24	07-31-24	thru	08-06-24	08-07-24	thru	08-08-24					NO	NO (22 pay employees not paid)
FY25 04	08-11-24	08-24-24	08-30-24	08-31-24	08-13-24	08-20-24	08-22-24	08-12-24	thru	08-20-24	08-14-24	thru	08-20-24	08-21-24	thru	08-22-24					NO	YES
FY25 05	08-25-24	09-07-24	09-13-24	09-14-24	08-27-24	09-03-24	09-05-24	08-26-24	thru	09-03-24	08-28-24	thru	09-03-24	09-04-24	thru	09-05-24					YES	YES
FY25 06	09-08-24	09-21-24	09-27-24	09-28-24	09-10-24	09-17-24	09-19-24	09-09-24	thru	09-17-24	09-11-24	thru	09-17-24	09-18-24	thru	09-19-24					YES	YES
FY25 07	09-22-24	10-05-24	10-11-24	10-12-24	09-24-24	10-01-24	10-03-24	09-23-24	thru	10-01-24	09-25-24	thru	10-01-24	10-02-24	thru	10-03-24					YES	YES
FY25 08	10-06-24	10-19-24	10-25-24	10-26-24	10-08-24	10-15-24	10-17-24	10-07-24	thru	10-15-24	10-09-24	thru	10-15-24	10-16-24	thru	10-17-24					YES	YES
FY25 09	10-20-24	11-02-24	11-08-24	11-09-24	10-22-24	10-29-24	10-30-24	10-21-24	thru	10-28-24	10-23-24	thru	10-28-24	10-29-24	thru	10-30-24					YES	YES
FY25 10	11-03-24	11-16-24	11-22-24	11-23-24	11-05-24	11-12-24	11-14-24	N/A	thru	N/A	N/A	thru	N/A	N/A	thru	N/A					YES	YES
FY25 11	11-17-24	11-30-24	12-06-24	12-07-24	11-19-24	11-18-24	11-19-24							11-15-24	thru	11-22-24	11-20-24	thru	11-22-24		YES	YES
FY25 12	12-01-24	12-14-24	12-20-24	12-21-24	12-03-24	12-10-24	12-12-24							12-02-24	thru	12-10-24	12-04-24	thru	12-12-24		YES	YES
FY25 13	12-15-24	12-28-24	01-03-25	01-04-25	12-06-24	12-17-24	12-26-24							12-16-24	thru	12-23-24	12-18-24	thru	12-25-24		YES	NO
FY25 14	12-29-24	01-11-25	01-17-25	01-18-25	12-06-24	01-07-25	01-09-25							12-30-24	thru	01-07-25	01-01-25	thru	01-09-25		YES	YES
FY25 15	01-12-25	01-25-25	01-31-25	02-01-25	01-14-25	01-21-25	01-23-25							01-13-25	thru	01-21-25	01-15-25	thru	01-23-25		YES	YES
FY25 16	01-26-25	02-08-25	02-14-25	02-15-25	01-28-25	02-04-25	02-06-25							01-27-25	thru	02-04-25	01-29-25	thru	02-06-25		YES	YES
FY25 17	02-09-25	02-22-25	02-28-25	03-01-25	02-11-25	02-18-25	02-20-25							02-10-25	thru	02-18-25	02-12-25	thru	02-20-25		YES	YES
FY25 18	02-23-25	03-08-25	03-14-25	03-15-25	02-25-25	03-04-25	03-06-25							02-24-25	thru	03-04-25	02-26-25	thru	03-06-25		YES	YES
FY25 19	03-09-25	03-22-25	03-28-25	03-29-25	03-07-25	03-11-25	03-20-25							03-10-25	thru	03-18-25	03-12-25	thru	03-20-25		YES	YES
FY25 20	03-23-25	04-05-25	04-11-25	04-12-25	03-25-25	04-01-25	04-03-25							03-24-25	thru	04-01-25	03-26-25	thru	04-03-25		YES	YES
FY25 21	04-06-25	04-19-25	04-25-25	04-26-25	04-08-25	04-15-25	04-17-25							04-07-25	thru	04-15-25	04-09-25	thru	04-17-25		YES	YES
FY25 22	04-20-25	05-03-25	05-09-25	05-10-25	04-22-25	04-29-25	05-01-25							04-21-25	thru	04-29-25	04-23-25	thru	05-01-25		YES	YES
FY25 23	05-04-25	05-17-25	05-23-25	05-24-25	05-06-25	05-13-25	05-15-25							05-05-25	thru	05-13-25	05-07-25	thru	05-15-25		YES	YES
FY25 24	05-18-25	05-31-25	06-06-25	06-07-25	05-20-25	05-27-25	05-29-25							05-19-25	thru	05-27-25	05-21-25	thru	05-29-25		YES	NO
FY25 25	06-01-25	06-14-25	06-20-25	06-21-25	06-03-25	06-10-25	06-12-25							06-02-25	thru	06-10-25	06-04-25	thru	06-12-25		NO	YES
FY25 26	06-15-25	06-28-25	07-03-25	07-05-25	06-17-25	06-24-25	06-26-25							06-16-25	thru	06-24-25	06-18-25	thru	06-26-25		NO	YES (22 pay employees not paid)
FY26 01	06-29-25	07-12-25	07-18-25	07-19-25	07-01-25	07-08-25	07-10-25							06-30-25	thru	07-08-25	07-02-25	thru	07-10-25		NO	YES (22 pay employees not paid)

Pay date/deadline date changed due to CPB request and/or holiday scheduling

Workday Cutover Activities

Workday Go Live

First Pay Period in FY26 (Subject to Change)