					July	2025 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 (Day 3)	2 (Day 4)	3 (Day 5)	4 (Day 6)	5 (Day 7)
		NRA Paperwork due to Payroll	Begin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals	\$ Paycheck issued for PP26	Independence Day Holiday	Time sheet cut off for all employees for PP26
		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		Review Pay Cal	lculations	
6 (Day 8)	7 (Day 9)	8 (Day 10)	9 (Day 11)	10 (Day 12)	11 (Day 13)	12 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other		SRA & Other Deduction Documentation due to CPB		PP01 Ends
		Documentation due to Payroll	HR Transa	action Freeze - No Retro Time	Adjustments For Any Pay Pe	riod
	T	Review Pay Calculations	l	T	Payroll E	
13 (Day 1)	14 (Day 2)	15 (Day 3)	16 (Day 4)	17 (Day 5)	18 (Day 6)	19 (Day 7)
PP02 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP01	
David	·		Unit Reviews RPT 810 - Payroll			Time sheet cut off for all
	oll Blackout Freeze - No Retro Time Adjustm	NRA Paperwork due to Payroll	Department Calculation Totals	Review Pay Cal	 culations	employees for PP01
20 (Day 8)	21 (Day 9)	22 (Day 10)	23 (Day 11)	24 (Day 12)	25 (Day 13)	26 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period.				PP02 Ends
		TRANSACTION DEADLINE IS 5PM Deduction & Other		SRA & Other Deduction Documentation due to CPB		
		Documentation due to Payroll	HR Transa	action Freeze - No Retro Time	Adjustments For Any Pay Pe	riod
		Review Pay Calculations			Payroll E	Blackout
27 (Day 1)	28 (Day 2)	29 (Day 3)	30 (Day 4)	31 (Day 5)		
PP03 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.			
Payr	oll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			
	Freeze - No Retro Time Adjustm	· · · · · · · · · · · · · · · · · · ·	Review Pay Ca	lculations		

					August	2025 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 (Day 6)	2 (Day 7)
					\$ Paycheck issued for PP02 Review Pay 6	Time sheet cut off for all employees for PP02
3 (Day 8)	4 (Day 9)	5 (Day 10)	6 (Day 11)	7 (Day 12)	8 (Day 13)	9 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other		SRA & Other Deduction Documentation due to CPB		PP03 Ends
		Deduction & Other Documentation due to Payroll	HR Transa		Adjustments For Any Pay Per	riod
		Review Pay Calculations			Payroll B	lackout
10 (Day 1)	11 (Day 2)	12 (Day 3)	13 (Day 4)	14 (Day 5)	15 (Day 6)	16 (Day 7)
PP04 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP03	
Pay	roll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP03
	n Freeze - No Retro Time Adjustm		Department Calculation Totals	Review Pay Cal	lculations	employees for PP03
17 (Day 8)	18 (Day 9)	19 (Day 10)	20 (Day 11)	21 (Day 12)	22 (Day 13)	23 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period.				PP04 Ends
		TRANSACTION DEADLINE IS 5PM				1104 Liius
		Deduction & Other		SRA & Other Deduction Documentation due to CPB		
		Documentation due to Payroll	HR Transa	action Freeze - No Retro Time	Adjustments For Any Pay Per	
24 (2	25 (2	Review Pay Calculations	27.45	20 (5 - 5)	Payroll B	
24 (Day 1)	25 (Day 2)	26 (Day 3)	27 (Day 4)	28 (Day 5)	29 (Day 6)	30 (Day 7)
PP05 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP04	
Pay	yroll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP04
	n Freeze - No Retro Time Adjustm			Review Pay Cal	lculations	
31 (Day 8)						

Labor Day Holiday Power His transaction for the current pay period. Payoral Backett NRA Paperwork due to Payroll Begin creating, changing, and/or approving His transactions for the current pay period. NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll NRA Paperwork due to Payroll Power Pay Calculations Payoral Backett NRA Paperwork due to Payroll Begin reviewing pay calcs for the current period. Unit Reviews RP 1810 - Payroll NRA Paperwork due to Payroll NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett Payoral Backett NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll NRA Paperwork due to Payroll Payoral Backett NRA Paperwork due to Payroll Payoral Ba					S	eptember	2025 (FY26)
Labor Day Holiday Power Hit transactions for the current pay period. Power Holiday Review Pay Calculations Review Pay Calculation Intelligency Review Pay Calculations Review Pay Calculation Totals Review Pay Calculation Totals Review Pay Calculation Totals Review Pay Calculations Review Pay Calculation Totals Review Pay Calculations	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Labor Day Holiday ### Holiday #### Holiday #### Holiday ##### Holiday ###################################	1	(Day 9)	2 (Day 10)	3 (Day 11)	4 (Day 12)	5 (Day 13)	6 (Day 14)
Review Pay Calculations Payroll Blackout NRA Paperwork due to Payroll Regin reviewing pay calcs for the current pay period. Payroll Blackout NRA Paperwork due to Payroll Regin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll Regin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll Regin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll Review Pay Calculations Payroll Bia Calculation Totals Review Pay Calculations Review Pay Calculations Payroll Bia Calculation Totals Review Pay Calculations Review Pay Calculations Payroll Bia Calculat		•	approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other	LID Toron	Documentation due to CPB		PP05 Ends
PP06 Starts Begin creating, changing, and/or approving HK transactions for the current period. NRA Paperwork due to Payroll Department Calculation Totals Review Pay Calculations Payroll Blackout NRA Paperwork due to Payroll Department Calculation Totals Payroll Depart			,		action Freeze - No Retro Time		
PP06 Starts Sand/or approving HR transactions for the current period. NRA Paperwork due to Payroll	ay 1) 8	(Day 2)			11 (Day 5)	,	13 (Day 7)
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period 14 (Day 8) 15 (Day 9) 16 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS SPM** Deduction & Other Documentation due to Payroll Review Pay Calculations 21 (Day 1) 22 (Day 2) 23 (Day 3) 24 (Day 4) 25 (Day 5) 26 (Day 6) **Paycheck issued for PP06 **TRANSACTION DEADLINE IS SPM** Deduction & Other Documentation due to Payroll Review Pay Calculations **Payroll Blackout **Payro	DDN6 Starts	and/or approving HR ransactions for the current		current pay period.		\$ Paycheck issued for PP05	Time sheet cut off for all
14 (Day 8) 15 (Day 9) 16 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. ***TRANSACTION DEADLINE IS SPM*** Documentation due to Payroll Review Pay Calculations 21 (Day 1) 22 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period. Payroll Blackout NRA Paperwork due to Payroll HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period. Unit Reviews RPT 810 - Payroll Department Calculations Review Pay Calculations	Payroll Bl	lackout	NRA Paperwork due to Payroll	•			employees for PP05
Last day to create, change, or approve HR transactions for the current pay period. ***TRANSACTION DEADLINE IS SPM** Deduction & Other Documentation due to Payroll Review Pay Calculations 21 (Day 1) 22 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period. Payroll Blackout HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period Payroll Blackout NRA Paperwork due to Payroll HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period \$ Payroll Blackout NRA Paperwork due to Payroll Department Calculation Totals Review Pay Calculations	HR Transaction Freez	ze - No Retro Time Adjustm	ents For Any Pay Period		Review Pay Ca	lculations	
approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS SPM** Deduction & Other Documentation due to Payroll Review Pay Calculations 21 (Day 1) 22 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period. Payroll Blackout NRA Paperwork due to Payroll HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period 24 (Day 4) 25 (Day 5) 26 (Day 6) Payroll Blackout NRA Paperwork due to Payroll Department Calculation Totals HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period Payroll Blackout NRA Paperwork due to Payroll Department Calculation Totals Review Pay Calculations	Day 8) 15	5 (Day 9)	16 (Day 10)	17 (Day 11)	18 (Day 12)	19 (Day 13)	20 (Day 14)
PPO7 Starts Deduction & Other Documentation due to Payroll HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			approve HR transactions for the current pay period.				PP06 Ends
Payroll Blackout NRA Paperwork due to Payroll Department Calculation Totals Payroll Blackout Review Pay Calculations Last day to create, change, or approve HR transactions for the current pay period.				HR Transa	Documentation due to CPB	Adjustments For Any Pay Pe	riod
PP07 Starts Begin creating, changing, and/or approving HR transactions for the current period. Payroll Blackout NRA Paperwork due to Payroll HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period 28 (Day 8) 29 (Day 9) Begin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals Review Pay Calculations Review Pay Calculations							
PPO7 Starts and/or approving HR transactions for the current period. Payroll Blackout NRA Paperwork due to Payroll Department Calculation Totals NRA Payroll Any Pay Period 1 Unit Reviews RPT 810 - Payroll Department Calculation Totals Review Pay Calculations Review Pay Calculations 30 (Day 10) Last day to create, change, or approve HR transactions for the current pay period.	Day 1) 22	2 (Day 2)	23 (Day 3)	24 (Day 4)	25 (Day 5)	26 (Day 6)	27 (Day 7)
Payroll Blackout NRA Paperwork due to Payroll HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period 28 (Day 8) 29 (Day 9) Last day to create, change, or approve HR transactions for the current pay period.	DD07 Starts	and/or approving HR ransactions for the current				\$ Paycheck issued for PP06	
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period 28 (Day 8) 29 (Day 9) Last day to create, change, or approve HR transactions for the current pay period.							Time sheet cut off for all
28 (Day 8) 29 (Day 9) Last day to create, change, or approve HR transactions for the current pay period.	<u> </u>			Department Calculation Totals	Review Pay Ca	culations	employees for PP06
Last day to create, change, or approve HR transactions for the current pay period.					neview 1 dy Ca	- Indiana in the second in the	
TRANSACTION DEADLINE IS 5PM			Last day to create, change, or approve HR transactions for the				
Deduction & Other Documentation due to Payroll							
Review Pay Calculations		Review Pay Calculations					

					October	2025 (FY26
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 (Day 11)	2 (Day 12)	3 (Day 13)	4 (Day 14)
						PP07 Ends
				SRA & Other Deduction Documentation due to CPB		
			HR Transa	action Freeze - No Retro Time	Adjustments For Any Pay Per	iod
			Review Pay Ca	lculations	Payroll B	lackout
(Day 1)	6 (Day 2)	7 (Day 3)	8 (Day 4)	9 (Day 5)	10 (Day 6)	11 (Day 7)
PP08 Starts	Begin creating, changing, and/or approving HR transactions for the current		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP07	
Pay	period.	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for a employees for PP07
	n Freeze - No Retro Time Adjustm			Review Pay Ca	lculations	
12 (Day 8)	13 (Day 9)	14 (Day 10)	15 (Day 11)	16 (Day 12)	17 (Day 13)	18 (Day 14)
	Indigenous Peoples Day Holiday	Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other		SRA & Other Deduction Documentation due to CPB		PP08 Ends
		Documentation due to Payroll	HR Transa		Adjustments For Any Pay Per	·iod
		Review Pay Calculations			Payroll B	lackout
19 (Day 1)	20 (Day 2)	21 (Day 3)	22 (Day 4)	23 (Day 5)	24 (Day 6)	25 (Day 7)
PP09 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP08	
Pay	roll Blackout	NDA Paparwark dua ta Pawall	Unit Reviews RPT 810 - Payroll			Time sheet cut off for a employees for PP08
	n Freeze - No Retro Time Adjustm	NRA Paperwork due to Payroll	Department Calculation Totals	Review Pay Ca	l culations	employees for FP08
26 (Day 8)	27 (Day 9)	28 (Day 10)	29 (Day 11)	30 (Day 12)	31 (Day 13)	
		Last day to create, change, or approve HR transactions for the current pay period.				
		TRANSACTION DEADLINE IS 5PM Deduction & Other		SRA & Other Deduction Documentation due to CPB		
		Documentation due to Payroll	HR Transaction Freeze -	No Retro Time Adjustments	For Any Pay Period	
		Review Pay Calculations			Payroll Blackout	

					November	2025 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 (Day 14) PP09 Ends HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period
2 (0 1)	2 (0 2)	4 (Days 2)	F (Day 4)	6 (D	7 (Days 6)	Payroll Blackout
2 (Day 1) PP10 Starts	3 (Day 2) Begin creating, changing, and/or approving HR transactions for the current	4 (Day 3)	5 (<i>Day 4</i>) Begin reviewing pay calcs for the current pay period.	6 (Day 5)	7 (Day 6) \$ Paycheck issued for PP09	8 (Day 7)
	period. oll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals		NRA 2026 treaty renewal documentation due to Payroll	Time sheet cut off for all employees for PP09
	reeze - No Retro Time Adjustm		12 (Days 11)	Review Pay Cal		1F (Day 14)
9 (Day 8)	10 (Day 9)	11 (Day 10) Veteran's Day Holiday Earned (Observed 12/29/25)	12 (Day 11)	13 (Day 12)	14 (Day 13)	15 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period.				PP10 Ends
		TRANSACTION DEADLINE IS 5PM Deduction & Other		SRA & Other Deduction Documentation due to CPB		
		Documentation due to Payroll	HR Transa		Adjustments For Any Pay Per	riod
	T	Review Pay Calculations		ı	Payroll B	
16 (Day 1)	17 (Day 2) Begin creating, changing,	18 (Day 3)	19 (Day 4)	20 (Day 5)	21 (Day 6) Last day to create, change, or approve HR transactions for PP11.	22 (Day 7)
PP11 Starts	and/or approving HR transactions for the current period.	SRA & Other Deduction Documentation due to Payroll for PP11	Begin reviewing pay calcs for the current pay period.		TRANSACTION DEADLINE IS 5PM** \$Paycheck issued for PP10	
			Unit Reviews RPT 810 - Payroll		Time sheet cut off for all	
	oll Blackout	NRA Paperwork due to Payroll	Department Calculation Totals		employees for PP10	HR Transaction Freeze
HR Transaction F 23 (Day 8)	reeze - No Retro Time Adjustm 24 (Day 9)	nents For Any Pay Period 25 (Day 10)	26 (Day 11)	Review Pay Ca	28 (Day 13)	29 (Day 14)
		Deduction & Other Documentation due to Payroll	(Say 11)	Thanksgiving Day Holiday Observed	Thanksgiving Break Holiday Observed	PP11 Ends
	Reviev	v Pay Calculations HR Transaction Free	ze - No Retro Time Adjustments F	•	Payroll B	lackout
30 (Day 1)		THE HUISUCION NEC	20 No neuro Time Adjustinents I	or may ray remou		
PP12 Starts						

Sunday 1 (Day 2) Begin creating and/or apptransactions for perions and perions and perions and perions and perions and perions for perions and perions and perions for perions and perions and perions are perions and perions and perions and perions are periods are perio	ng, changing, proving HR por the current glod. Blackout N Freeze - No Retro Time 9 Liap ap ag, changing, proving HR por the current glod.	Tuesday I (Day 3) NRA Paperwork due to Payroll Adjustments For Any Pay Period (Day 10) Last day to create, change, or pprove HR transactions for the current pay period. *TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due to Payroll	17 (Day 4) Begin reviewing pay calcs for the current pay period.	Review Pay Ca 11 (Day 12) SRA & Other Deduction Documentation due to CPB action Freeze - No Retro Time 18 (Day 5)	Friday 5 (Day 6) \$ Paycheck issued for PP11 NRA Paperwork for PP13 & PP14 due to Payroll loculations 12 (Day 13) Adjustments For Any Pay Per Payroll B 19 (Day 6) \$ Paycheck issued for PP12	
Payroll Begin creating and/or apptransactions for perions and perions for perions and perions for peri	ng, changing, proving HR por the current iod. Blackout N Freeze - No Retro Time 9 Liap ap ap ap ng, changing, proving HR por the current iod.	NRA Paperwork due to Payroll e Adjustments For Any Pay Period (Day 10) Last day to create, change, or pprove HR transactions for the current pay period. *TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	Begin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals 10 (Day 11) HR Trans. 17 (Day 4) Begin reviewing pay calcs for the current pay period.	Review Pay Ca 11 (Day 12) SRA & Other Deduction Documentation due to CPB action Freeze - No Retro Time	\$ Paycheck issued for PP11 NRA Paperwork for PP13 & PP14 due to Payroll lculations 12 (Day 13) Payroll B 19 (Day 6)	Time sheet cut off for a employees for PP11 13 (Day 14) PP12 Ends
and/or apptransactions for peri Payroll E HR Transaction F 8 (Day 9) 15 (Day 2) Begin creating and/or apptransactions for peri Payroll Blackout HR Transaction Freeze - No Retro 21 (Day 8) Last day to creat approve HR transaction Freeze approve HR transactions for approve HR transaction Freeze approve HR transactions for approve HR transaction Freeze approve HR transaction Freeze approve HR transaction Freeze approve HR transaction Freeze AB Payroll Blackout Payroll Bla	oroving HR or the current iod. Blackout N Freeze - No Retro Time 9 Li ap ing, changing, proving HR or the current iod.	e Adjustments For Any Pay Period (Day 10) Last day to create, change, or pprove HR transactions for the current pay period. *TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	Current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals 10 (Day 11) HR Trans. 17 (Day 4) Begin reviewing pay calcs for the current pay period.	SRA & Other Deduction Documentation due to CPB action Freeze - No Retro Time	NRA Paperwork for PP13 & PP14 due to Payroll lculations 12 (Day 13) Payroll B 19 (Day 6)	employees for PP11 13 (Day 14) PP12 Ends
PP13 Starts Payroll Blackout HR Transaction F Payroll Blackout HR Transaction Freeze - No Retro 21 (Day 8) Last day to crea approve HR transaction FR	Preeze - No Retro Time 9 Liap *** Description of the current liod.	e Adjustments For Any Pay Period (Day 10) Last day to create, change, or pprove HR transactions for the current pay period. *TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	10 (Day 11) HR Trans 17 (Day 4) Begin reviewing pay calcs for the current pay period.	SRA & Other Deduction Documentation due to CPB action Freeze - No Retro Time	& PP14 due to Payroll Culations	employees for PP11 13 (Day 14) PP12 Ends
PP13 Starts Payroll Blackout HR Transaction Freeze - No Retro 21 (Day 8) Regin creating and/or apptransactions for perions	Preeze - No Retro Time 9 Li ap *** D ng, changing, proving HR or the current iod.	e Adjustments For Any Pay Period (Day 10) Last day to create, change, or pprove HR transactions for the current pay period. *TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	HR Trans: 17 (Day 4) Begin reviewing pay calcs for the current pay period.	SRA & Other Deduction Documentation due to CPB action Freeze - No Retro Time	Adjustments For Any Pay Per Payroll B 19 (Day 6)	13 (Day 14) PP12 Ends
PP13 Starts PP3 Starts Payroll Blackout HR Transaction Freeze - No Retro 21 (Day 8) Last day to crea approve HR transaction Freeze - Retro	big, changing, proving HR por the current iod.	Last day to create, change, or pprove HR transactions for the current pay period. *TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	HR Trans: 17 (Day 4) Begin reviewing pay calcs for the current pay period.	SRA & Other Deduction Documentation due to CPB action Freeze - No Retro Time	Payroll B 19 (Day 6)	PP12 Ends
PP13 Starts Begin creating and/or approximate transactions for period p	ap *** D ag, changing, or the current iod.	pprove HR transactions for the current pay period. *TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	17 (Day 4) Begin reviewing pay calcs for the current pay period.	Documentation due to CPB action Freeze - No Retro Time	19 (Day 6)	riod Blackout
PP13 Starts Begin creating and/or approximate transactions for period p	ng, changing, proving HR por the current iod.	Deduction & Other Documentation due to Payroll Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	17 (Day 4) Begin reviewing pay calcs for the current pay period.	Documentation due to CPB action Freeze - No Retro Time	19 (Day 6)	lackout
PP13 Starts Begin creating and/or approximate transactions for period p	ng, changing, proving HR por the current lood.	Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	17 (Day 4) Begin reviewing pay calcs for the current pay period.	action Freeze - No Retro Time	19 (Day 6)	lackout
PP13 Starts Begin creating and/or approximate transactions for period p	ng, changing, proving HR por the current lood.	Review Pay Calculations 6 (Day 3) Deduction & Other Documentation for PP13 due	17 (Day 4) Begin reviewing pay calcs for the current pay period.		19 (Day 6)	lackout
PP13 Starts Begin creating and/or approximate transactions for period p	ng, changing, proving HR or the current iod.	.6 (Day 3) Deduction & Other Documentation for PP13 due	Begin reviewing pay calcs for the current pay period.	18 (Day 5)	19 (Day 6)	
PP13 Starts Begin creating and/or approximate transactions for period p	ng, changing, proving HR or the current iod.	Deduction & Other Documentation for PP13 due	Begin reviewing pay calcs for the current pay period.			
HR Transaction Freeze - No Retro 21 (Day 8) Last day to create approve HR transaction Freeze - No Retro 22 (Day 9)						Time a sheet sut off for
HR Transaction Freeze - No Retro 21 (Day 8) Last day to create approve HR transaction Freeze - No Retro 22 (Day 9)	N	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for employees for PP12
Last day to crea approve HR tra				Review Pay Ca	Iculations	
approve HR tra	23	3 (Day 10)	24 (Day 11)	25 (Day 12)	26 (Day 13)	27 (Day 14)
**TRANSACTIO	ansactions for pay period.		SRA & Other Deduction Documentation due to CPB	Christmas Holiday	President's Day Holiday Observed (Earned 02/17/25)	PP13 Ends
<u>5PN</u>			HR Transaction Freeze - N	lo Retro Time Adjustments For Any Pay Period		
20 (2		ay Calculations	21 (04)		Payroll Blackout	
28 (Day 1) 29 (Day 2) Veteral Holiday ((Earned 1)	n's Day Observed	6 0 (Day 3)	Winter Break			
PP14 Starts Begin creatin and/or app	ng, changing, proving HR	Winter Break	Begin reviewing pay calcs for the current pay period.			
transactions fo peri Payroll Blackout	or the current		Unit Reviews RPT 810 - Payroll			

					January	2026 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		-		1 (Day 5)	2 (Day 6)	3 (Day 7)
				New Year's Day Holiday	\$ Paycheck issued for PP13 Review Pay Calculations	Time sheet cut off for all employees for PP13
4 (Day 8)	5 (Day 9)	6 (Day 10)	7 (Day 11)	8 (Day 12)	9 (Day 13)	10 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other		SRA & Other Deduction Documentation due to CPB		PP14 Ends
		Documentation due to Payroll	HR Transa	action Freeze - No Retro Time	Adjustments For Any Pay Pe	riod
		Review Pay Calculations			Payroll E	Blackout
11 (Day 1)	12 (Day 2)	13 (Day 3)	14 (Day 4)	15 (Day 5)	16 (Day 6)	17 (Day 7)
PP15 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP14	
			Unit Reviews RPT 810 - Payroll			Time sheet cut off for all
	roll Blackout	NRA Paperwork due to Payroll	Department Calculation Totals			employees for PP14
	Freeze - No Retro Time Adjustm	1		Review Pay Ca		
18 (Day 8)	19 (Day 9) Martin Luther	Last day to create, change, or approve HR transactions for the	21 (Day 11)	22 (Day 12)	23 (Day 13)	24 (Day 14)
	King	current pay period.				PP15 Ends
	Holiday	**TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll		SRA & Other Deduction		
		Documentation due to rayron	HR Transaction Freeze - N	Documentation due to CPB O Retro Time Adjustments Fo	r Any Pay Period	
		Review Pay Calculations			Payroll E	Blackout
25 (Day 1)	26 (Day 2)	27 (Day 3)	28 (Day 4)	29 (Day 5)	30 (Day 6)	31 (Day 7)
PP16 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP15	Time sheet set off for U
Pav	roll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP15
	Freeze - No Retro Time Adjustm		Department calculation lotals	Review Pay Ca	lculations	Chiployees 101 1 1 15

					February	2026 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 (Day 8)	2 (Day 9)	3 (Day 10)	4 (Day 11)	5 (Day 12)	6 (Day 13)	7 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	HR Trans	SRA & Other Deduction Documentation due to CPB action Freeze - No Retro Time	· Adjustments For Any Pay Per	PP16 Ends
		Review Pay Calculations			Payroll B	lackout
8 (Day 1)	9 (Day 2)	10 (Day 3)	11 (Day 4)	12 (Day 5)	13 (Day 6)	14 (Day 7)
PP17 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP16	
Dov	mall Blackaut	NDA Damanuari dua da Damail	Unit Reviews RPT 810 - Payroll			Time sheet cut off for all
	roll Blackout	NRA Paperwork due to Payroll	Department Calculation Totals	Review Pay Ca	laulations	employees for PP16
15 (Day 8)	16 (Day 9)	17 (Day 10)	18 (Day 11)	19 (Day 12)	20 (Day 13)	21 (Day 14)
(, -,	President's Day	Last day to create, change, or approve HR transactions for the current pay period.				PP17 Ends
	Holiday Earned	**TRANSACTION DEADLINE IS 5PM**				
	(Observed 12/28/26)	Deduction & Other Documentation due to Payroll		SRA & Other Deduction Documentation due to CPB		
				lo Retro Time Adjustments Fo		
		Review Pay Calculations			Payroll B	
22 (Day 1)	23 (Day 2)	24 (Day 3)	25 (Day 4)	26 (Day 5)	27 (Day 6)	28 (Day 7)
PP18 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP17	
Pav	roll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for al employees for PP17

					March	2026 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 (Day 8)	2 (Day 9)	3 (Day 10)	4 (Day 11)	5 (Day 12)	6 (Day 13)	7 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period.				PP018 Ends
		TRANSACTION DEADLINE IS 5PM		SRA & Other Deduction	NRA Paperwork for PP19	
		Deduction & Other Documentation due to Payroll	HR Transa	Documentation due to CPB action Freeze - No Retro Time	due to Payroll Adjustments For Any Pay Per	iod
		Review Pay Calculations			Payroll B	
8 (Day 1)	9 (Day 2)	10 (Day 3)	11 (Day 4)	12 (Day 5)	13 (Day 6)	14 (Day 7)
PP19 Starts	Begin creating, changing, and/or approving HR transactions for the current period.	Deduction & Other Documentation for PP19 due to Payroll	Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP18	
Pavr	roll Blackout	, ayron	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP18
	Freeze - No Retro Time Adjustm	nents For Any Pay Period	Department calculation rotals	Review Pay Cal	culations	employees for 11 10
15 (Day 8)	16 (Day 9)	17 (Day 10)	18 (Day 11)	19 (Day 12)	20 (Day 13)	21 (Day 14)
		Spring Break				
	Spring Break	Last day to create, change, or approve HR transactions for the current pay period.		SRA & Other Deduction		PP19 Ends
		TRANSACTION DEADLINE IS 5PM	LID Transc	Documentation due to CPB	Adjustments For Any Day Day	iad
			nk Iransa	action Freeze - No Retro Time	Adjustments For Any Pay Per Payroll B	
22 (Day 1)	23 (Day 2)	24 (Day 3)	25 (Day 4)	26 (Day 5)	27 (Day 6)	28 (Day 7)
PP20 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP19	
2	and Displayers		Unit Reviews RPT 810 - Payroll			Time sheet cut off for all
	oll Blackout	NRA Paperwork due to Payroll	Department Calculation Totals	Boulous Bou Col	laulations	employees for PP19
29 (Day 8)	30 (Day 9)	31 (Day 10)		Review Pay Cal	durations	
23 (Duy 6)	30 (Duy 3)	Last day to create, change, or approve HR transactions for the current pay period.				
	Review Pay Calculations	**TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll				

					April	2026 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 (Day 11)	2 (Day 12)	3 (Day 13)	4 (Day 14)
						PP020 Ends
				SRA & Other Deduction Documentation due to CPB		
			HR Transa Review Pay Ca		Adjustments For Any Pay Per Payroll B	
5 (Day 1)	6 (Day 2)	7 (Day 3)	8 (Day 4)	9 (Day 5)	10 (Day 6)	11 (Day 7)
PP21 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP20	
	oll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP20
	Freeze - No Retro Time Adjustm		4=.	Review Pay Cal		40
12 (Day 8)	13 (Day 9)	14 (Day 10) Last day to create, change, or approve HR transactions for the current pay period.	15 (Day 11)	16 (Day 12)	17 (Day 13)	18 (Day 14) PP21 Ends
		TRANSACTION DEADLINE IS 5PM Deduction & Other Documentation due to Payroll	UD Town	SRA & Other Deduction Documentation due to CPB	Adjustments For Ass. Day Day	to d
		Review Pay Calculations	HK Iransa	action Freeze - No Retro Time	Adjustments For Any Pay Per Payroll B	
19 (Day 1)	20 (Day 2)	21 (Day 3)	22 (Day 4)	23 (Day 5)	24 (Day 6)	25 (Day 7)
PP22 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP21	
	roll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP21
HR Transaction	Freeze - No Retro Time Adjustm	<u> </u>		Review Pay Cal	culations	
26 (Day 8)	27 (Day 9)	28 (Day 10) Last day to create, change, or approve HR transactions for the current pay period.	29 (Day 11)	30 (Day 12)		
		TRANSACTION DEADLINE IS 5PM Deduction & Other	HR Transaction Freeze - No Retro	SRA & Other Deduction Documentation due to CPB Time Adjustments For Any		
		Documentation due to Payroll Review Pay Calculations	Pay Per	iod		

					May	2026 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 (Day 13)	2 (Day 14)
						PP022 Ends
					HR Transaction Freeze - No Ret	
					Payroll B	
3 (Day 1)	4 (Day 2)	5 (Day 3)	6 (Day 4)	7 (Day 5)	8 (Day 6)	9 (Day 7)
PP23 Starts	Begin creating, changing, and/or approving HR transactions for the current		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP22	
	period.		Unit Reviews RPT 810 - Payroll		Paycheck issued for PP22	Time sheet cut off for all
	roll Blackout	NRA Paperwork due to Payroll	Department Calculation Totals			employees for PP22
	Freeze - No Retro Time Adjustm		-	Review Pay Ca		_
10 (Day 8)	11 (Day 9)	12 (Day 10) Last day to create, change, or approve HR transactions for the	13 (Day 11)	14 (Day 12)	15 (Day 13)	16 (Day 14)
		current pay period.				PP23 Ends
		TRANSACTION DEADLINE IS 5PM Deduction & Other		SRA & Other Deduction Documentation due to CPB		
		Documentation due to Payroll	HR Transa	action Freeze - No Retro Time	Adjustments For Any Pay Per	
17 (Day 1)	18 (Day 2)	Review Pay Calculations 19 (Day 3)	20 (Day 4)	21 (Day 5)	22 (Day 6)	23 (Day 7)
1 (Duy 1)	10 (Day 2)	13 (Day 3)		21 (Duy 3)	22 (Day 0)	23 (Duy 7)
	Death and the above the					
PP24 Starts	Begin creating, changing, and/or approving HR transactions for the current		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP23	
	and/or approving HR transactions for the current period.	NDA Danasayani dana da Danasii	current pay period. Unit Reviews RPT 810 - Payroll		\$ Paycheck issued for PP23	Time sheet cut off for all
Pay	and/or approving HR transactions for the current period. roll Blackout	NRA Paperwork due to Payroll	current pay period.	Review Pay Ca		Time sheet cut off for all employees for PP23
Pay HR Transaction	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm	nents For Any Pay Period	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals	Review Pay Ca	culations	employees for PP23
Pay HR Transaction	and/or approving HR transactions for the current period. roll Blackout	26 (Day 10) Last day to create, change, or approve HR transactions for the	current pay period. Unit Reviews RPT 810 - Payroll	Review Pay Cal 28 (Day 12)		employees for PP23 30 (Day 14)
Pay HR Transaction	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm 25 (Day 9) Memorial Day	26 (Day 10) Last day to create, change, or approve HR transactions for the current pay period.	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals		culations	employees for PP23
Pay HR Transaction	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm 25 (Day 9)	26 (Day 10) Last day to create, change, or approve HR transactions for the	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals		culations	employees for PP23 30 (Day 14)
Pay HR Transaction	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm 25 (Day 9) Memorial Day	26 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals 27 (Day 11)	28 (Day 12) SRA & Other Deduction Documentation due to CPB	culations	and an analysis of a second se
Pay HR Transaction 24 (Day 8)	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm 25 (Day 9) Memorial Day	26 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals 27 (Day 11)	28 (Day 12) SRA & Other Deduction Documentation due to CPB	Culations 29 (Day 13)	and an arrangement of the second seco
Pay HR Transaction 24 (Day 8)	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm 25 (Day 9) Memorial Day	26 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals 27 (Day 11)	28 (Day 12) SRA & Other Deduction Documentation due to CPB	29 (Day 13) Adjustments For Any Pay Per	and an arrangement of the second seco
Pay HR Transaction 24 (Day 8)	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm 25 (Day 9) Memorial Day	26 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals 27 (Day 11)	28 (Day 12) SRA & Other Deduction Documentation due to CPB	29 (Day 13) Adjustments For Any Pay Per	and an arrangement of the second seco
Pay HR Transaction 24 (Day 8) 31 (Day 1)	and/or approving HR transactions for the current period. roll Blackout Freeze - No Retro Time Adjustm 25 (Day 9) Memorial Day	26 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals 27 (Day 11)	28 (Day 12) SRA & Other Deduction Documentation due to CPB	29 (Day 13) Adjustments For Any Pay Per	and an arrangement of the second seco

					June	2026 (FY26)
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
,	1 (Day 2) Begin creating, changing, and/or approving HR	2 (Day 3)	3 (Day 4) Begin reviewing pay calcs for the current pay period.	4 (Day 5)	5 (Day 6)	6 (Day 7)
	transactions for the current period. Payroll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals		\$ Paycheck issued for PP24	Time sheet cut off for all employees for PP24
	HR Transaction Freeze - No Retro	Time Adjustments For Any Pay Period		Review Pay Ca	culations	
7 (Day 8)	8 (Day 9)	9 (Day 10)	10 (Day 11)	11 (Day 12)	12 (Day 13)	13 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period.				PP25 Ends
		TRANSACTION DEADLINE IS 5PM		SRA & Other Deduction		
		Deduction & Other Documentation due to Payroll	HR Trans	Documentation due to CPB action Freeze - No Retro Time	Adjustments For Any Pay Pe	riod
		Review Pay Calculations	THE HARIS	action receze - No Retro Time	Payroll E	
14 (Day 1)	15 (Day 2)	16 (Day 3)	17 (Day 4)	18 (Day 5)	19 (Day 6)	20 (Day 7)
PP26 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.	\$ Paycheck issued for PP25	Juneteenth Holiday	
Pay	roll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP25
HR Transaction	n Freeze - No Retro Time Adjustm	ents For Any Pay Period		Review Pay Ca		
21 (Day 8)	22 (Day 9)	23 (Day 10)	24 (Day 11)	25 (Day 12)	26 (Day 13)	27 (Day 14)
		Last day to create, change, or approve HR transactions for the current pay period.				PP26 Ends
		TRANSACTION DEADLINE IS 5PM		SRA & Other Deduction Documentation due to CPB		
		Deduction & Other Documentation due to Payroll	HR Trans	action Freeze - No Retro Time	Adjustments For Any Pay Pe	riod
		Review Pay Calculations			Payroll E	
28 (Day 1)	29 (Day 2)	30 (Day 3)				
PP01 Starts	Begin creating, changing, and/or approving HR transactions for the current period.					
Pay	roll Blackout	NRA Paperwork due to Payroll				
HR Transaction	n Freeze - No Retro Time Adjustm					

					July 2026 (FY27)		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			1 (Day 4)	2 (Day 5)	3 (Day 6)	4 (Day 7)	
			Begin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll Department Calculation Totals	\$ Paycheck issued for PP26	Independence Day Holiday Observed	Time sheet cut off for all employees for PP26	
5 (Day 8)	6 (Day 9)	7 (Day 10)	8 (Day 11)	Review Pay Cal	10 (Day 13)	11 (Day 14)	
J (Duy 8)	O (Duy 3)	7 (Duy 10)	6 (Duy 11)	J (Duy 12)	10 (Duy 13)	11 (Day 14)	
		Last day to create, change, or approve HR transactions for the current pay period.				PP01 Ends	
		TRANSACTION DEADLINE IS 5PM		SRA & Other Deduction			
		Deduction & Other		Documentation due to CPB			
		Documentation due to Payroll	HR Transa	action Freeze - No Retro Time	Adjustments For Any Pay Pe Payroll E		
12 (Day 1)	13 (Day 2)	Review Pay Calculations 14 (Day 3)	15 (Day 4)	16 (Day 5)	17 (Day 6)	18 (Day 7)	
12 (Day 1)	13 (Duy 2)	14 (Duy 3)	13 (Day 4)	10 (Day 3)	17 (Day 6)	16 (Duy 7)	
PP02 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period.		\$ Paycheck issued for PP01		
Payr	oll Blackout	NRA Paperwork due to Payroll	Unit Reviews RPT 810 - Payroll Department Calculation Totals			Time sheet cut off for all employees for PP01	
HR Transaction Freeze - No Retro Time Adjustm			Department Calculation Totals	Review Pay Cal	lculations	employees for 11 of	
19 (Day 8)	20 (Day 9)	21 (Day 10)	22 (Day 11)	23 (Day 12)	24 (Day 13)	25 (Day 14)	
		Last day to create, change, or approve HR transactions for the current pay period.				PP02 Ends	
		TRANSACTION DEADLINE IS 5PM				T T OZ LIIUS	
		Deduction & Other		SRA & Other Deduction			
		Documentation due to Payroll	HR Transaction Freeze - N	Documentation due to CPB O Retro Time Adjustments Fo	r Any Pay Period		
Review Pay Calculations		HR Transaction Freeze - No Retro Time Adjustments Fo		Payroll Blackout			
26 (Day 1)	27 (Day 2)	28 (Day 3)	29 (Day 4)	30 (Day 5)	31 (Day 6)		
PP03 Starts	Begin creating, changing, and/or approving HR transactions for the current period.		Begin reviewing pay calcs for the current pay period. Unit Reviews RPT 810 - Payroll		\$ Paycheck issued for PP02		
Payroll Blackout NRA Paperwork due to			Department Calculation Totals				
HR Transaction	Freeze - No Retro Time Adjustm	ents For Any Pay Period		Review Pay Calculations			