

July 2026 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	2 (Day 5) \$ Paycheck issued for PP26	3 (Day 6) Independence Day Holiday	4 (Day 7) Time sheet cut off for all employees for PP26
			Review Pay Calculations (RPT810)			
5 (Day 8)	6 (Day 9)	7 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS SPM**</u> <i>Deduction & Other Documentation due to Payroll</i>	8 (Day 11)	9 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	10 (Day 13)	11 (Day 14) PP01 Ends
Review Pay Calculations (RPT810)			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Timekeeping Blackout			Timekeeping Blackout			
12 (Day 1) PP02 Starts	13 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	14 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	15 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	16 (Day 5)	17 (Day 6) \$ Paycheck issued for PP01	18 (Day 7) Time sheet cut off for all employees for PP01
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)			
19 (Day 8)	20 (Day 9)	21 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS SPM**</u> <i>Deduction & Other Documentation due to Payroll</i>	22 (Day 11)	23 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	24 (Day 13)	25 (Day 14) PP02 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)			Timekeeping Blackout			
26 (Day 1) PP03 Starts	27 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	28 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	29 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	30 (Day 5)	31 (Day 6) \$ Paycheck issued for PP02	
Timekeeping Blackout			Review Pay Calculations (RPT810)			
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)			

August 2026 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 (Day 7) Time sheet cut off for all employees for PP02 Review Pay Calculations
2 (Day 8)	3 (Day 9)	4 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS SPM**</u> Deduction & Other Documentation due to Payroll	5 (Day 11)	6 (Day 12) Deduction & Other Documentation due to CPB	7 (Day 13)	8 (Day 14) PP03 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						
Review Pay Calculations (RPT810)					Timekeeping Blackout	
9 (Day 1) PP04 Starts	10 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	11 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	12 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	13 (Day 5)	14 (Day 6) \$ Paycheck issued for PP03	15 (Day 7) Time sheet cut off for all employees for PP03
Timekeeping Blackout			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)					Timekeeping Blackout	
16 (Day 8)	17 (Day 9)	18 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS SPM**</u> Deduction & Other Documentation due to Payroll	19 (Day 11)	20 (Day 12) Deduction & Other Documentation due to CPB	21 (Day 13)	22 (Day 14) PP04 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						
Review Pay Calculations (RPT810)					Timekeeping Blackout	
23 (Day 1) PP05 Starts	24 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	25 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	26 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	27 (Day 5)	28 (Day 6) \$ Paycheck issued for PP04	29 (Day 7) Time sheet cut off for all employees for PP04
Timekeeping Blackout			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)					Timekeeping Blackout	
30 (Day 8)	31 (Day 9)					
Review Pay Calculations (RPT810)						

September 2026 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS 5PM**</u> Deduction & Other Documentation due to Payroll	2 (Day 11) Deduction & Other Documentation due to CPB	3 (Day 12)	4 (Day 13)	5 (Day 14) PP05 Ends	
		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Timekeeping Blackout	
		Review Pay Calculations (RPT810)					
6 (Day 1) PP06 Starts	7 (Day 2) Labor Day Holiday Begin creating, changing, and/or approving HR transactions for the current period.	8 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	9 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	10 (Day 5)	11 (Day 6) \$ Paycheck issued for PP05	12 (Day 7) Time sheet cut off for all employees for PP05	
Timekeeping Blackout							
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)				
13 (Day 8)	14 (Day 9)	15 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS 5PM**</u> Deduction & Other Documentation due to Payroll	16 (Day 11)	17 (Day 12) Deduction & Other Documentation due to CPB	18 (Day 13)	19 (Day 14) PP06 Ends	
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)				
Review Pay Calculations (RPT810)			Timekeeping Blackout				
20 (Day 1) PP07 Starts	21 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	22 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	23 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	24 (Day 5)	25 (Day 6) \$ Paycheck issued for PP06	26 (Day 7) Time sheet cut off for all employees for PP06	
Timekeeping Blackout							
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)				
27 (Day 8)	28 (Day 9)	29 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS 5PM**</u> Deduction & Other Documentation due to Payroll	30 (Day 11) HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				
Review Pay Calculations (RPT810)							

October 2026 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
				1 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	2 (Day 13)	3 (Day 14) PP07 Ends			
				HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period					
				Review Pay Calculations				Timekeeping Blackout	
4 (Day 1) PP08 Starts	5 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	6 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	7 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	8 (Day 5)	9 (Day 6) \$ Paycheck issued for PP07	10 (Day 7) Time sheet cut off for all employees for PP07			
Timekeeping Blackout			Review Pay Calculations (RPT810)						
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period									
11 (Day 8)	12 (Day 9) Indigenous Peoples Day Holiday	13 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** <i>Deduction & Other Documentation due to Payroll</i>	14 (Day 11)	15 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	16 (Day 13)	17 (Day 14) PP08 Ends			
Review Pay Calculations (RPT810)				Timekeeping Blackout					
18 (Day 1) PP09 Starts	19 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	20 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	21 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	22 (Day 5)	23 (Day 6) \$ Paycheck issued for PP08	24 (Day 7) Time sheet cut off for all employees for PP08			
Timekeeping Blackout			Review Pay Calculations (RPT810)						
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period									
25 (Day 8)	26 (Day 9)	27 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** <i>Deduction & Other Documentation due to Payroll</i>	28 (Day 11)	29 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	30 (Day 13)	31 (Day 14) PP09 Ends			
Review Pay Calculations (RPT810)				Timekeeping Blackout					
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period									

November 2026 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 (Day 1) PP10 Starts	2 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	3 (Day 3) <i>Super Tues</i> Election Day Holiday Earned <i>(Observed 03/17/26)</i>	4 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	5 (Day 5)	6 (Day 6) \$ Paycheck issued for PP09 NRA 2026 treaty renewal documentation due to Payroll	7 (Day 7) Time sheet cut off for all employees for PP09
Timekeeping Blackout		NRA Paperwork due to Payroll				
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)		
8 (Day 8)	9 (Day 9) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS SPM**</u>	10 (Day 10) Deduction & Other Documentation due to Payroll	11 (Day 11) Veteran's Day Holiday Earned <i>(Observed 12/29/26)</i>	12 (Day 12) Deduction & Other Documentation due to CPB	13 (Day 13)	14 (Day 14) PP10 Ends
Review Pay Calculations (RPT810)				HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		
Timekeeping Blackout				Timekeeping Blackout		
15 (Day 1) PP11 Starts	16 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	17 (Day 3) <i>Super Tues</i> Deduction Documentation due to Payroll for PP11 NRA Paperwork due to Payroll	18 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	19 (Day 5)	20 (Day 6) Last day to create, change, or approve HR transactions for PP11. <u>TRANSACTION DEADLINE IS SPM**</u> \$ Paycheck issued for PP10 Time sheet cut off for all employees for PP10	21 (Day 7)
Timekeeping Blackout		NRA Paperwork due to Payroll				HR Transaction Freeze
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)		
22 (Day 8)	23 (Day 9)	24 (Day 10) Deduction & Other Documentation due to CPB	25 (Day 11)	26 (Day 12) Thanksgiving Day Holiday Observed	27 (Day 13) Thanksgiving Break Holiday Observed	28 (Day 14) PP11 Ends
					Timekeeping Blackout	
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						
29 (Day 1) PP12 Starts	30 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.					
Timekeeping Blackout						
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						

December 2026 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	2 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	3 (Day 5)	4 (Day 6) \$ Paycheck issued for PP11 NRA Paperwork for PP13 & PP14 due to Payroll	5 (Day 7) Time sheet cut off for all employees for PP11
		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		Review Pay Calculations (RPT810)		
6 (Day 8)	7 (Day 9)	8 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS 5PM**</u> Deduction & Other Documentation due to Payroll	9 (Day 11)	10 (Day 12) Deduction & Other Documentation due to CPB	11 (Day 13)	12 (Day 14) PP12 Ends
Review Pay Calculations (RPT810)				HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		
13 (Day 1) PP13 Starts	14 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	15 (Day 3) <i>Super Tues</i> Deduction & Other Documentation for PP13 due to Payroll NRA Paperwork due to Payroll	16 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	17 (Day 5)	18 (Day 6) \$ Paycheck issued for PP12	19 (Day 7) Time sheet cut off for all employees for PP12
Timekeeping Blackout		Review Pay Calculations (RPT810)				Timekeeping Blackout
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		Review Pay Calculations (RPT810)				
20 (Day 8)	21 (Day 9) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS 5PM**</u>	22 (Day 10)	23 (Day 11) Deduction & Other Documentation due to CPB	24 (Day 12)	25 (Day 13) Christmas Holiday	26 (Day 14) PP13 Ends
Review Pay Calculations (RPT810)				HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		
Timekeeping Blackout		Review Pay Calculations (RPT810)				Timekeeping Blackout
27 (Day 1) PP14 Starts	28 (Day 2) President's Day Holiday Observed <i>(Earned 02/16/26)</i> Begin creating, changing, and/or approving HR transactions for the current period.	29 (Day 3) <i>Super Tues</i> Veteran's Day Holiday Observed <i>(Earned 11/11/26)</i>	30 (Day 4) Winter Break Begin reviewing RPT810 (Pay Calcs) for the current pay period.	31 (Day 5) Winter Break \$ Paycheck issued for PP13		
Timekeeping Blackout		Review Pay Calculations (RPT810)				
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)			

Subject to Change

January 2027 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 (Day 6) New Year's Day Holiday	2 (Day 7) Time sheet cut off for all employees for PP13
					Review Pay Calculations (RPT810)	
3 (Day 8)	4 (Day 9)	5 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	6 (Day 11)	7 (Day 12) Deduction & Other Documentation due to CPB	8 (Day 13)	9 (Day 14) PP14 Ends
				HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		
Review Pay Calculations (RPT810)					Timekeeping Blackout	
10 (Day 1) PP15 Starts	11 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	12 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	13 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	14 (Day 5)	15 (Day 6) \$ Paycheck issued for PP14	16 (Day 7) Time sheet cut off for all employees for PP14
Timekeeping Blackout		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)
17 (Day 8)	18 (Day 9) Martin Luther King Holiday	19 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	20 (Day 11)	21 (Day 12) Deduction & Other Documentation due to CPB	22 (Day 13)	23 (Day 14) PP15 Ends
				HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period		
Review Pay Calculations (RPT810)					Timekeeping Blackout	
24 (Day 1) PP16 Starts	25 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	26 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	27 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	28 (Day 5)	29 (Day 6) \$ Paycheck issued for PP15	30 (Day 7) Time sheet cut off for all employees for PP15
Timekeeping Blackout		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)
31 (Day 8)						

Subject to Change

February 2027 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 (Day 9)	2 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** <i>Deduction & Other Documentation due to Payroll</i>	3 (Day 11)	4 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	5 (Day 13)	6 (Day 14) PP16 Ends
	Review Pay Calculations (RPT810)				Timekeeping Blackout	
	HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period					
7 (Day 1) PP17 Starts	8 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	9 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	10 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	11 (Day 5)	12 (Day 6) \$ Paycheck issued for PP16	13 (Day 7) Time sheet cut off for all employees for PP16
Timekeeping Blackout		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				
Review Pay Calculations (RPT810)			Review Pay Calculations (RPT810)			
14 (Day 8)	15 (Day 9) President's Day Holiday Earned <i>(Observed 12/28/26)</i>	16 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** <i>Deduction & Other Documentation due to Payroll</i>	17 (Day 11)	18 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	19 (Day 13)	20 (Day 14) PP17 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						
Review Pay Calculations (RPT810)			Timekeeping Blackout			
21 (Day 1) PP18 Starts	22 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	23 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	24 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	25 (Day 5)	26 (Day 6) \$ Paycheck issued for PP17	27 (Day 7) Time sheet cut off for all employees for PP17
Timekeeping Blackout		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				
Review Pay Calculations (RPT810)			Review Pay Calculations (RPT810)			
28 (Day 8)						

Subject to Change

March 2027 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 (Day 9)	2 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** <i>Deduction & Other Documentation due to Payroll</i>	3 (Day 11)	4 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	5 (Day 13) <i>NRA Paperwork for PP19 due to Payroll</i>	6 (Day 14) PP018 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						
Review Pay Calculations (RPT810)					Timekeeping Blackout	
7 (Day 1) PP19 Starts	8 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	9 (Day 3) <i>Super Tues</i> Deduction & Other Documentation for PP19 due to Payroll	10 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	11 (Day 5)	12 (Day 6) \$ Paycheck issued for PP18	13 (Day 7) Time sheet cut off for all employees for PP18
Timekeeping Blackout			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)					Timekeeping Blackout	
14 (Day 8)	15 (Day 9) Spring Break	16 (Day 10) Spring Break Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM**	17 (Day 11) Spring Break <i>(Earned 11/03/26)</i>	18 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	19 (Day 13)	20 (Day 14) PP19 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						
Review Pay Calculations (RPT810)					Timekeeping Blackout	
21 (Day 1) PP20 Starts	22 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	23 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	24 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	25 (Day 5)	26 (Day 6) \$ Paycheck issued for PP19	27 (Day 7) Time sheet cut off for all employees for PP19
Timekeeping Blackout			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)					Timekeeping Blackout	
28 (Day 8)	29 (Day 9)	30 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** <i>Deduction & Other Documentation due to Payroll</i>	31 (Day 11) HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)						

Subject to Change

April 2027 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				
				1 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	2 (Day 13)	3 (Day 14) PP020 Ends				
				HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						
				Review Pay Calculations				Timekeeping Blackout		
4 (Day 1) PP21 Starts	5 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	6 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	7 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	8 (Day 5)	9 (Day 6) \$ Paycheck issued for PP20	10 (Day 7) Time sheet cut off for all employees for PP20				
Timekeeping Blackout										
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)						
11 (Day 8)	12 (Day 9)	13 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS SPM** <i>Deduction & Other Documentation due to Payroll</i>	14 (Day 11)	15 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	16 (Day 13)	17 (Day 14) PP21 Ends				
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period										
Review Pay Calculations (RPT810)					Timekeeping Blackout					
18 (Day 1) PP22 Starts	19 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	20 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	21 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	22 (Day 5)	23 (Day 6) \$ Paycheck issued for PP21	24 (Day 7) Time sheet cut off for all employees for PP21				
Timekeeping Blackout										
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)						
25 (Day 8)	26 (Day 9)	27 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS SPM** <i>Deduction & Other Documentation due to Payroll</i>	28 (Day 11)	29 (Day 12) <i>Deduction & Other Documentation due to CPB</i>	30 (Day 13)					
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period										
Review Pay Calculations (RPT810)					Timekeeping Blackout					

Subject to Change

May 2027 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 (Day 14) PP022 Ends
						HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period
						Timekeeping Blackout
2 (Day 1) PP23 Starts	3 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	4 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	5 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	6 (Day 5)	7 (Day 6) \$ Paycheck issued for PP22	8 (Day 7) Time sheet cut off for all employees for PP22
Timekeeping Blackout		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)
9 (Day 8)	10 (Day 9)	11 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	12 (Day 11)	13 (Day 12) Deduction & Other Documentation due to CPB	14 (Day 13)	15 (Day 14) PP23 Ends
Review Pay Calculations (RPT810)					HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period	
16 (Day 1) PP24 Starts	17 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	18 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	19 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	20 (Day 5)	21 (Day 6) \$ Paycheck issued for PP23	22 (Day 7) Time sheet cut off for all employees for PP23
Timekeeping Blackout		HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)
23 (Day 8)	24 (Day 9) Memorial Day Holiday	25 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS 5PM** Deduction & Other Documentation due to Payroll	26 (Day 11)	27 (Day 12) Deduction & Other Documentation due to CPB	28 (Day 13)	29 (Day 14) PP24 Ends
Review Pay Calculations (RPT810)					HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period	
30 (Day 1) PP25 Starts	31 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.					
Timekeeping Blackout						
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period						

Subject to Change

June 2027 (FY27)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period	2 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	3 (Day 6)	4 (Day 6) \$ Paycheck issued for PP24	5 (Day 7) Time sheet cut off for all employees for PP24
		Review Pay Calculations (RPT810)				
6 (Day 8)	7 (Day 9)	8 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS 5PM**</u> Deduction & Other Documentation due to Payroll	9 (Day 11)	10 (Day 12) Deduction & Other Documentation due to CPB	11 (Day 13)	12 (Day 14) PP25 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)			Review Pay Calculations (RPT810)			Timekeeping Blackout
13 (Day 1) PP26 Starts	14 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	15 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	16 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	17 (Day 5) \$ Paycheck issued for PP25	18 (Day 6) Juneteenth Holiday	19 (Day 7) Time sheet cut off for all employees for PP25
Timekeeping Blackout						
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)			
20 (Day 8)	21 (Day 9)	22 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. <u>**TRANSACTION DEADLINE IS 5PM**</u> Deduction & Other Documentation due to Payroll	23 (Day 11)	24 (Day 12) Deduction & Other Documentation due to CPB	25 (Day 13)	26 (Day 14) PP26 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			
Review Pay Calculations (RPT810)			Review Pay Calculations (RPT810)			Timekeeping Blackout
27 (Day 1) PP01 Starts	28 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	29 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	30 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.			
Timekeeping Blackout						
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations			

Subject to Change

July 2027 (FY28)

Subject to Change				July 2027 (FY28)		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 (Day 5)	2 (Day 6) \$ Paycheck issued for PP26	3 (Day 7) Time sheet cut off for all employees for PP26
				Review Pay Calculations (RPT810)		
4 (Day 8)	5 (Day 9) Independence Day Holiday	6 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS SPM** Deduction & Other Documentation due to Payroll	7 (Day 11)	8 (Day 12) Deduction & Other Documentation due to CPB	9 (Day 13)	10 (Day 14) PP01 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)		
Review Pay Calculations (RPT810)			Timekeeping Blackout			
11 (Day 1) PP02 Starts	12 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	13 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	14 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	15 (Day 5)	16 (Day 6) \$ Paycheck issued for PP01	17 (Day 7) Time sheet cut off for all employees for PP01
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)			
18 (Day 8)	19 (Day 9)	20 (Day 10) Last day to create, change, or approve HR transactions for the current pay period. **TRANSACTION DEADLINE IS SPM** Deduction & Other Documentation due to Payroll	21 (Day 11)	22 (Day 12) Deduction & Other Documentation due to CPB	23 (Day 13)	24 (Day 14) PP02 Ends
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period				Review Pay Calculations (RPT810)		
Review Pay Calculations (RPT810)			Timekeeping Blackout			
25 (Day 1) PP03 Starts	26 (Day 2) Begin creating, changing, and/or approving HR transactions for the current period.	27 (Day 3) <i>Super Tues</i> NRA Paperwork due to Payroll	28 (Day 4) Begin reviewing RPT810 (Pay Calcs) for the current pay period.	29 (Day 5)	30 (Day 6) \$ Paycheck issued for PP02	31 (Day 7) Time sheet cut off for all employees for PP02
HR Transaction Freeze - No Retro Time Adjustments For Any Pay Period			Review Pay Calculations (RPT810)			