



# UNIVERSITY BUDGET OFFICE

## MEMORANDUM

**SUBJECT: FY22 Closing Guidelines and *Salary Transfer documents not eligible for prior year fringe reimbursement.***

Effective in FY23, the Divisional Fringe Pool Budget Allocation and KFS automatic reimbursement of fringes (via object codes 2741, 2743, 2745, 2747) will come to an end. Consistent with this change, all salary transfer documents processed in FY23 for a prior fiscal year (FY21 or FY22) will no longer be reimbursed for fringe.

Any outstanding salary transfer documents must be processed by **FY22 First Close** in order to be reimbursed for fringe in the current fiscal year. Please be sure to review your division for any outstanding salary transfers and ensure they are processed. Any salary transfers processed after this time for a prior year **will not** be reimbursed for fringes.

For more details on the end of year-end schedule, please see below.

Questions:

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