



# FINANCE

## Financial Reporting

### WHAT'S NEW

*Released June 12, 2026*

#### DID YOU KNOW?

To select all options in a list, press CTRL + A + Enter or Space. To select multiple months in a fiscal period report prompt, press the Shift key, then the last month you want to get each month prior to the fiscal period selected.

*Access to these reports below is dependent on your security role(s).*

#### New Reports

1. **RPT3392 FIN ACCT Multi-Year Income Statement with Drill-To-Reports** - The Multi-Year Income Statement with Drill-To-Reports is an object-level summary of financial revenues and expenses. Columns display revenue and expenses amounts for the two years prior to the fiscal period selected. Rows include object code line items grouped by Operating Revenues, Operating Expenses, Non-Operating Capital and Other, and Transfers. The Worktags' report prompt can be used to filter the report by fund. Required prompts: Company, Ledger, and Period. Optional prompts: Book, Elimination Entries, and Worktags. Additionally, this report has drill-to-reports giving details for three years by ledger account and expansion by cost center hierarchies.
2. **RPT3396 FIN ACCT Income Statement Operating Budget vs. Actuals with Drill-To-Reports** – The purpose of this report is to allow for the comparison of budget to actuals for the Annual Operating Budget. Note: The Operating Budget does not include Grants or Capital Projects. Additionally, this report has drill-to-reports giving details by ledger account and expansion by cost center hierarchies.
3. **RPT3402 FIN ACCT Grant Driver Worktag Report by Time Period** - A financial report that provides detailed information on a specific Grant or Grant hierarchies. This report includes the related award; award starting and ending dates; grant sponsors; principal investigator; grant department and cost center; original and revised budget amounts; current, year-to-date and project-to-date actuals; committed and obligated encumbrances; budget balance available amount and percent used; and the grant's fund balance amount. Additionally, this report has an optional Award prompt and a required Time Period prompt that can be used to get previous periods activity. This report can be used to run reports based on the Sponsor's grant period.
4. **RPT3429 GRANTS Available Balance Report** - This is a sponsored report that provides Available Balance which is Current Amount minus Inception to Date expenses. Instances where the Available Balance is in a deficit can be filtered by selecting the "Available Balance" column for  $\leq -0.01$ .
5. **RPT3431 FIN ACCT Balance Sheet by Organization** - An organizational composite report that displays the FYTD Actuals against Prior FYTD Actuals and the variance year-over-year. The rows in this report are defined using Workday GASB hierarchy and roll-ups. Required prompts: Company, Organization, Period and Book.



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### Enhancements and Bug Fixes

1. **RPT112 FIN ACCT USource Month End** - Updated sub-report related to drill-to report for "YTD Actuals Detail" and "YTD Activity Count" to include Payroll Details. This bug fix will now display employee names on the details. Also, streamlined "View By" fields.
2. **RPT345 FIN ACCT USource Driver Worktags by Org** – Added specific fields to "View By" to streamline options. Also, added payroll details to the report so that employee names are displayed for the personnel line items.
3. **RPT587 FIN ACCT Income Statement Operating Budget vs. Actuals** – Added "Employee as Worktag" to "View By" fields, so that when viewing personnel line-item details, the employee names is displayed. There was also a bug fix related to Revenue Allocation.
4. **RPT632 PROCUREMENT Procurement Manager's Report** - Added "Awaiting First Person" in the Procurement process and that person's related Company & Cost Center.
5. **RPT793 FIN ACCT Multi-Year Income Statement** - There was also a bug fix related to Revenue Allocation.
6. **RPT830 FIN ACCT Income Statement by Fund Type** - There was also a bug fix related to Revenue Allocation.
7. **RPT3128 FIN ACCT Grant Driver Worktags by Org** - Added specific fields to "View By" to streamline options. Added Concur travel related fields in the details. Also, added optional prompt "Award".
8. **RPT3188 FIN ACCT Gift Driver Worktags by Org** - Added specific fields to "View By" to streamline options.
9. **RPT3309 FIN ACCT Award Month End** - Added specific fields to "View By" to streamline options.
10. **RPT3392 FIN ACCT Multi-Year Income Statement with Drill-To-Reports and RPT3396 FIN ACCT Income Statement Operating Budget vs. Actuals with Drill-To-Reports** – Bug fix related to outline structure for Revenue Allocation.
11. **Labor Reports** – added manager and driver worktag to the report.



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### CENTRAL ACCOUNTING USERS ONLY

1. **RPT3126 FIN ACCT GASB046 Income Statement Variance by Federal Function report** – Added a new column that will display the Current Period year to date actuals for two years prior and fixed the Net Position amount to pull from the GASB Net Position.
2. **RPT3127 FIN ACCT GASB047 Income Statement Variance by Natural Class** – Added a new column that will display the Current Period year to date actuals for two years prior and fixed the Net Position amount to pull from the GASB Net Position.
3. **Duplicate Report numbers** - renumbered RPT858 to RPT3426 FIN ACCT Trial Balance – GAAP and RPT3427 FIN ACCT Trial Balance – Non-GAAP.

**Please note:** Select “Financial Reporting” for reporting issues, enhancements, and new report requests. Please provide as much detail as possible including the report name, report number, the report parameters used to run the report (images are helpful), and specific details (line item, ledger account, etc.) on the issue.

By selecting “Other Reporting” subtopic, you can also ask questions or request additional training for you or your area.